

IMPORTANT DATES RELATED TO THE FINAL EXAMINATION FOR SECOND SEMESTER 2020/2021

Kindly be informed of the following deadlines:

(a) 30 July 2021 (Friday):

- Last day for the Faculty's/Institute's Coordinator of Graduate Studies to forward the results of the PhD Comprehensive Examination [completed "Keputusan Peperiksaan Komprehensif – PhD (PU/S/BR04/GS-12)" form] to the School of Graduate Studies.

(b) 25 July 2021 (Sunday):

- Last day of examination week.

(c) 19 July 2021 (Monday):

- Last day for students in programmes with thesis to fill in the online "Research Progress Report (PU/S/BR04/GS-11)" form.

(d) 15 August 2021 (Sunday):

- Last day for the Faculty's/Institute's Supervisors/Advisors to verify their students' GS-11 form and key-in grades for Masters Research (SPS5999) and Doctoral Research (SPS6999).
- Last day for the Faculty's/Institute's Coordinator of Graduate Studies to endorse the GS-11 forms

● **Two weeks after the final examination of each course but not later than 15 August 2021 whichever comes first)**

- Last day for the course lecturer/coordinator to key-in grades for each respective course [Compulsory (YW), Elective (ELF), Audit (AU)]. For an Audit course, marks equivalent to 65 and above will be graded as **M** and lower than 65 will be graded as **TM**.

(e) 10 September 2021 (Friday):

- The School of Graduate Studies begins the process of printing semester results (on request).

(f) 24 September 2021 (Friday):

Last day for students to apply for Review of Grade (Form GS-13a) and Review against Termination (Form GS-13b).

(g) 1 October 2021 (Friday):

- Last day for examination re-sits. **Please note that examination re-sits are for students with Probation or Terminated status who had obtained a grade of B- and below for a given course registered in the semester.** Lecturers or course coordinators are advised to arrange the examination re-sits as soon as possible after the results of the examination have been announced to students.

(h) 11 October 2021 (Monday):

- Last day for the Faculty's/Institute's Coordinator of Graduate Studies to forward the results of examination re-sits to the School of Graduate Studies.
- Last day for Faculties/Institutes to submit the endorsed grades for all courses offered during the Semester to the School of Graduate Studies. **[Please submit the hard copy of the grades (printed from i-GIMS) that have been signed by the course lecturer/coordinator and the Faculty's/Institute's Coordinator of Graduate Studies to the School of Graduate Studies].**
- Last day for the Faculty to endorse Review against Termination (Form GS-13b).
- **LAST DAY FOR FACULTY TO ENDORSE GRADE REVIEW, AFTER WHICH THERE WILL BE NO MORE GRADE CHANGES, i.e., THE GRADE RECORDED AFTER THIS DATE IS FINAL.**

Your cooperation in observing and following these deadlines is very much appreciated.

Thank you.

SCHOOL OF GRADUATE STUDIES, UPM

2 July 2021

Note:

- **First reminder to fill in the online "Research Progress Report 7 June 2021 (week-11)**
- **Second reminder to fill in the online "Research Progress Report 5 July 2021 (week-15)**
- **Processing fee (Penalty) for grade review involving GS-11 cases is RM100.00**